



**Participation as a Canton Liberty Fest Food Concession Vendor is by invitation only. Interested vendors should complete and submit the Restaurant Vendor Proposal for consideration.**

**Date(s):** June 15-16, 2018

**Location:** Heritage Park - vendor location(s) within the park and festival grounds are to be determined by the Liberty Fest Committee.

**Hours:** Friday: 4-11 p.m.  
Saturday: 12 - 11 p.m.

Vendors may arrive as early as 9 a.m. on Friday, June 15, for initial set-up. Please note: If selling on Saturday evening, vendors must wait to depart until after the fireworks display, or after 11 p.m.

**Permits & Policies:** It will be required to provide proof of all necessary health and food permits, including: Wayne County, State of Michigan, and applicable insurance(s). Vendors must provide a copy of their Liability Insurance naming "Canton Township, 1150 S. Canton Center, Canton, MI 48188" as additional insured and must be sent in with the application.

Vendors must provide a separate Policy Endorsement Form listing Charter Township of Canton as Additional Insured using the following language: "Charter Township of Canton, all elected and appointed officials, all employees and volunteers, all boards, commissions, and/or authorities and board members, including employees and volunteers thereof are listed as additional insured as respects General Liability and Automobile Liability."

Each participant will be provided with a 10'x10' tent, 2 8ft. tables, and 2 chairs. Additional space may be available upon request, but must be communicated in advance.

All Michigan Health Department rules must be followed. It is each vendor's responsibility to contact them and apply for any applicable licenses/inspections. Inspectors will be on site at various times to inspect other vendors throughout the park. When in doubt, it is always best to contact the Michigan Health Department prior to arrival.

**Fees:** **All payments should be made through Advantage Marketing Solutions**

Before April 12, 2018 : \$645

After April 12, 2018: \$695

Checks made payable and mailed to:  
Advantage Marketing Solutions  
39500 Orchard Hill Place #155  
Novi, MI 48375

Payment questions, contact:  
Kathy VanEck  
Via email [kathy@marketingmich.com](mailto:kathy@marketingmich.com)  
or by phone 248/912-1285

**Payment and participation includes:**

- Two days at the festival (June 15-16)
- 10 ft x 10 ft tent
- Electricity access
- Supply of ice (if needed)
- 8' table with 2 chairs
- NEW 18 in x 9 ft display banner for tent
- NEW 8 ft x 5.5 ft table banner
- NEW 1/4 page promotional ad/coupon distributed at Liberty Fest Welcome Centers and restaurant tent (valid after Liberty Fest)

**PLEASE READ THE FOLLOWING REQUIREMENTS CAREFULLY.**

**Commercial cooking operations during Liberty Fest and any other festivals held on Canton Township Property:**

- All commercial food heat processing appliances contained within a structure, (i.e. vendor trailers), that produce grease vapors or smoke, shall be equipped with a Type I Exhaust Hood.
- Portable fire extinguishers shall be provided for all commercial cooking operations. Cooking operations involving vegetable or animal oils and fats shall be protected by a Class-K rated portable extinguisher.
- Canton Fire Department Inspectors will be on site to ensure all safety regulations are followed through on-site inspections prior to opening. An approval status from Fire personnel will be required of all food service vendors.
- 20 foot rule – a minimum of 20 feet must exist between any tents, grills, and generators or other flammable devices. The attached form must be completed to include a diagram of each layout and approved by the Fire Marshall.

**Failure to meet the above requirements shall be grounds for exclusion of the commercial cooking operations during the festival.**

**The Liberty Fest Committee reserves the right to select or reject any/all portions of a vendor's proposal and vendors that are accepted should be aware that other concession vendors of various and/or similar food types may/will be on the Festival grounds at the discretion of the Liberty Fest Committee.**

**Deadline:** Proposal must be submitted in a sealed envelope plainly marked "2018 Liberty Fest Restaurant Vendor Proposal". Must be received no later than April 27, 2018.

Vendors shall provide a list of three (3) references and photo samples of their booth(s), trailer(s) and/or stand(s) (photos will not be returned), copy of Liability Insurance naming "Canton Township, 1150 S. Canton Center Rd., Canton MI, 48188" as additional insured on a separate endorsement form.

**Mail to:** Canton Liberty Fest  
Attn: Evan Sweet  
46000 Summit Parkway  
Canton, MI 48188

# 2018 CANTON LIBERTY FEST RESTAURANT VENDOR PROPOSAL

Liberty Fest Restaurant Participation will take place Friday, June 15 - Saturday, June 16, 2018

I. Name & Type of Organization/Business: \_\_\_\_\_

II. Contact Name: \_\_\_\_\_

Primary #: \_\_\_\_\_ Secondary #: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Email: \_\_\_\_\_

(Email confirmation will be sent after application has been received)

III. Proposed Menu Items: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

IV. Please list any and all electrical needs:

Electricity is provided on a limited basis, fees may apply for additional requirements.

| Item (ex. Refrigeration unit, Fryer) | Power needed (ex. 120 or 240) |
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| 5. _____ | _____ |
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Please be sure to fill out the next page of this application.

**V. Draw a diagram of the layout of your area. Include proposed distances between tent, grills, and power source.**

**Use an additional sheet of paper as needed to communicate electrical and logistical needs.**

**VI. Terms of Agreement:**

- Some areas do not have a water source – vendors must provide large containers for water usage.
- Must provide proof of all necessary health and food permits, including Wayne County, State of Michigan and applicable insurances.
- Failure to meet the new commercial cooking operation requirements shall be grounds for exclusion during the festival.
- Submit payment to Advantage Marketing Solutions no later than May 11, 2018.  
    Checks payable and mail to:  
    Advantage Marketing Solutions  
    39500 Orchard Hill Place #155  
    Novi, MI 48375
- All vendors will be assigned an area for their unit.
- Liability Insurance naming, “Canton Township, 1150 S. Canton Center, Canton, MI 48188” as additionally insured must be sent in with application on a separate endorsement form.
- Mail completed application, references, photos, and insurance to:  
    Canton Liberty Fest  
    Attn: Evan Sweet  
    46000 Summit Parkway  
    Canton, MI 48188

By signing below, I understand and agree to all of the above terms:

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_