



Participation as a Canton Liberty Fest Food Concession Vendor is by invitation only. Interested vendors should complete and submit the Food Concessions Vendor Proposal for consideration.

Date(s): June 14-16, 2018

Location: Heritage Park - vendor location(s) within the park and festival grounds are to be determined by the Liberty Fest Committee.

Hours: Thursday: 1-10 p.m.
Friday: 1-11 p.m.
Saturday: 11 a.m. - 11 p.m.

Vendors may arrive between 1-5 p.m. on Wednesday, June 13, for initial set-up. Please note: If selling on Saturday evening, vendors must wait to depart until after the fireworks display, or after 11 p.m.

Permits & Policies: It will be required to provide proof of all necessary health and food permits, including Wayne County, State of Michigan, and applicable insurance(s). Vendors must provide a copy of their Liability Insurance naming "Canton Township, 1150 S. Canton Center, Canton, MI 48188" as additional insured and must be sent in with the application.

Vendors must provide a separate Policy Endorsement Form listing Charter Township of Canton as additional insured using the following language: "Charter Township of Canton, all elected and appointed officials, all employees and volunteers, all boards, commissions, and/or authorities and board members, including employees and volunteers thereof are listed as additional insured as respects General Liability and Automobile Liability."

Canton Fire Department Inspectors will be on site to ensure all safety regulations are followed through on-site inspections prior to opening. An approval status from Fire personnel will be required of all food service vendors.

For food trucks and/or self-contained units set up on Festival grounds, inspection tags will be reviewed to ensure compliance within the past 6 months.

All Michigan Health Department rules must be followed. It is each vendor's responsibility to contact them and apply for any applicable licenses/inspections. Inspectors will be on site at various times to inspect other vendors throughout the park. When in doubt, it is always best to contact the Michigan Health Department prior to arrival.

Fees: A percentage (20%) of gross sales must be paid to the Canton Liberty Fest within 10 days after the completion of Liberty Fest, by Tuesday, June 26, 2018.

Make checks payable to Canton Township and mail to:

Canton Liberty Fest
Attn: Evan Sweet
46000 Summit Parkway
Canton, MI 48188

Utilities: Vendors should provide self-contained units with generators. Some areas do not have direct access to water, and therefore vendors should provide their own containers.

PLEASE READ THE FOLLOWING REQUIREMENTS CAREFULLY.

Commercial cooking operations during Liberty Fest and any other festivals held on Canton Township Property:

- All commercial food heat processing appliances contained within a structure, (i.e. vendor trailers), that produce grease vapors or smoke, shall be equipped with a Type I Exhaust Hood.
- All commercial food heat processing appliances required to have a Type I Exhaust Hood shall be protected with an approved automatic fire suppression system installed in accordance with NFPA 17 (Dry Chemical extinguishing system) or NFPA 17A (Wet Chemical extinguishing system).
- The automatic fire suppression system shall be of a type recognized for protection of commercial cooking operations and exhaust systems of the type and arrangement protected. Pre-engineered automatic dry and wet chemical suppression systems shall be tested in accordance with UL 300 and listed and labeled for the intended application.
- Documentation of required system inspection, testing and preventive maintenance shall be made available for viewing upon request.
- Portable fire extinguishers shall be provided for all commercial cooking operations. Cooking operations involving vegetable or animal oils and fats shall be protected by a Class-K rated portable extinguisher.

Failure to meet the above requirements shall be grounds for exclusion of the commercial cooking operations during the festival.

The Liberty Fest Committee reserves the right to select or reject any/all portions of a vendor's proposal and vendors that are accepted should be aware that other concession vendors of various and/or similar food types may/will be on the Festival grounds at the discretion of the Liberty Fest Committee.

Deadline: Proposal must be submitted in a sealed envelope plainly marked "2018 Liberty Fest Food Concessions Vendor Proposal". Must be received no later than April 27, 2018.

Vendors shall provide a list of three (3) references and photo samples of their booth(s), trailer(s) and/or stand(s) (photos will not be returned), copy of Liability Insurance naming "Canton Township, 1150 S. Canton Center Rd., Canton MI, 48188" as additional insured on a separate endorsement form.

Mail to: Canton Liberty Fest
Attn: Evan Sweet
46000 Summit Parkway
Canton, MI 48188

► PLEASE RETAIN THIS INFORMATIONAL SHEET FOR YOUR RECORDS ◀

2018 CANTON LIBERTY FEST FOOD CONCESSION VENDOR PROPOSAL

Liberty Fest Food Concession Participation will take place Thursday, June 14 - Saturday, June 16, 2018

I. **Name & Type of Organization/Business:** _____

II. **Contact Name:** _____

Primary #: _____ **Secondary #:** _____

Address: _____

City: _____ **State:** _____ **Zip:** _____

Email: _____

(Email confirmation will be sent after application has been received)

III. **Proposed Menu Items:** _____

IV. **Terms of Agreement:**

- Vendors should provide self-contained units with generators. Generators shall be surrounded by protective fencing. Generators will not be provided by Canton Township.
- Some areas do not have a water source – vendors must provide large containers for water usage.
- Must provide proof of all necessary health and food permits, including Wayne County, State of Michigan and applicable insurances.
- Failure to meet the new commercial cooking operation requirements shall be grounds for exclusion during the festival.
- 20% of gross sales will be paid to Canton Township Liberty Fest payable within 10 days after the completion of Liberty Fest. Checks must be made payable to: Canton Township.
- All vendors will be assigned an area for their unit.
- Liability Insurance naming, "Canton Township, 1150 S. Canton Center, Canton, MI 48188" as additionally insured must be sent in with application on a separate endorsement form.
- Mail completed application, references, photos, and insurance to:
Canton Liberty Fest
Attn: Evan Sweet
46000 Summit Parkway
Canton, MI 48188

By signing below, I understand and agree to all of the above terms:

Signature: _____ **Date:** _____

